



ST. FRANCIS  
IN THE FIELDS  
EPISCOPAL CHURCH

## Funeral Planning Checklist

There are many choices to make when planning your funeral or the funeral of a loved one. Making some of these decisions now can be a gift to both you and your family. This will ensure that your wishes are met as best able after your death, and will take some of the burden of making decisions off of those who are planning your funeral.

A copy of this worksheet will be filed at the church. A copy should be kept with other important papers and please consider sharing this information with family members.

Please provide as much information as you wish to share. If you have any questions, please speak to a member of clergy.

FULL NAME \_\_\_\_\_

*As you wish it to appear in the funeral leaflet*

*Parishioners do not need to provide contact information, unless your information has changed.*

*If you are not a parishioner, but would like this information kept at the church, please add the information below: )*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_  Home  Mobile

Email \_\_\_\_\_

Do you have a living will?  Yes  No

Where is your living will located? \_\_\_\_\_

Who has your power of attorney? \_\_\_\_\_

Contact \_\_\_\_\_

If no family or friend is with you at the time of death, who should we contact?

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

## PRE-ARRANGEMENTS

### VISITATION

Please arrange a visitation at:

- Visitation at St. Francis in the Fields, prior to the service
- Pearson Funeral Home
- Ratterman Brothers Funeral Home
- Other Funeral Home

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_

Phone \_\_\_\_\_

I do not want a visitation

### HANDLING OF THE BODY

I WISH MY REMAINS TO BE:

- Buried
- Cremated

AND TO BE INTERNEED IN:

- My burial plot located at: \_\_\_\_\_
- A cemetery to be selected later
- St. Francis in the Fields Memorial Garden
- Other (please specify) \_\_\_\_\_

*(If you wish your ashes to be interred in the St. Francis Memorial Garden, please make arrangements with the parish office.)*

### FUNERAL SERVICE

- I would like to have my funeral service at St. Francis in the Fields Episcopal Church
- I would like my service to be elsewhere. (Funeral Home, another church, etc.)

Location \_\_\_\_\_

SERVICE TYPE

- Burial of the Dead, Rite I (traditional language, page 469, Book of Common Prayer)
- Burial of the Dead with Holy Eucharist, Rite I
- Burial of the Dead, Rite II (contemporary language, page 491, Book of Common Prayer)
- Burial of the Dead with Holy Eucharist, Rite II

SCRIPTURE READINGS (See attached guide, or see 494-495, Book of Common Prayer)

Old Testament Lesson:

Read by: \_\_\_\_\_

New Testament Lesson:

Read by: \_\_\_\_\_

Gospel Lesson:

*(Required for Eucharist. The Gospel lesson is always read by the priest or Deacon)*

PSALMS (See attached or pages 471-479, Book of Common Prayer)

Psalm # \_\_\_\_\_

Read by \_\_\_\_\_

SERVICE MUSIC

All music should be selected in consultation with the St. Francis Music Director.

MUSIC (See Hymnal 1982 or list or attach others)

Opening Hymn \_\_\_\_\_

Gospel Hymn \_\_\_\_\_

Offertory Hymn \_\_\_\_\_

Communion Hymn \_\_\_\_\_

Closing Hymn \_\_\_\_\_

Notes on music  
(additional hymns, service music, instruments,  
solos, etc.):

MEMORIAL GIFTS should be sent to:

St. Francis in the Fields Episcopal Church

All gifts given to St. Francis are placed in the General Fund unless otherwise specified.

Other (please specify): \_\_\_\_\_

*This information should also be sent to the funeral home who, in most cases, prepares the obituary.*

SERVICE PARTICIPANTS

*if you do not have specific servers in mind, St. Francis volunteers are happy to serve.*

Acolyte

- Usher
- Chalice
- Pall Bearer(s)

## OBITUARY

Help your loved ones by providing information that you would like included in your obituary.

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Father's Full Name: \_\_\_\_\_ Mother's Full Name: \_\_\_\_\_

Children's Names and Locations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other Close Relatives: \_\_\_\_\_

Education: \_\_\_\_\_

Career: \_\_\_\_\_

\_\_\_\_\_

Community Involvement and Hobbies \_\_\_\_\_

\_\_\_\_\_

Military Service: \_\_\_\_\_

Honors/Awards: \_\_\_\_\_

Other notes from my life:

OTHER NOTES AND SPECIAL REQUESTS FOR MY BURIAL:

Since some requests may be difficult for those who survive me, I affirm that these are guidelines only.

*Signed* \_\_\_\_\_

*Date* \_\_\_\_\_



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## Funeral Music Guide

Because funerals are--first and foremost--worship services the music selected must glorify God and be drawn from approved liturgical resources.

The Hymnal 1982 is a rich source of appropriate hymns that will offer comfort to be bereaved and express hope and trust in Christ's Resurrection. Below are some popular choices for funerals, though there may be other choices from the Hymnal that have special meaning. All musical selections should be made in consultation with the Director of Music.

199	Come Ye Faithful, Raise the Strain
208	Alleluia! Alleluia! The Strife Is O'er
287	For All the Saints
362	Holy, Holy, Holy
376	Joyful, Joyful
383	Fairest Lord Jesus
390	Praise to the Lord, the Almighty
410	Praise, My Soul, the King of Heaven
482	Lord of All Hopefulness
490	I Want to Walk as a Child of the Light
494	Crown Him with Many Crowns
525	The Church's One Foundation
546	Awake, My Soul, Stretch Every Nerve
618	Ye Watchers and Ye Holy Ones
636, 637	How Firm a Foundation
645, 646	The King of Love My Shepherd Is
657	Love Divine, All Loves Excelling
671	Amazing Grace
680	O God, Our Help in Ages Past
688	A Mighty Fortress is Our God



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## Scripture Readings Guide

### Old Testament (choose one)

- Isaiah 25:6-9 (He will swallow up death for ever)
- Isaiah 61:1-3 (To comfort those who mourn)
- Lamentations 3:22-26, 31-33 (The Lord is good to those who wait for him)
- Wisdom 3:1-5, 9 The souls of the righteous are in the hands of God)
- Job 19:21-27a (I know that my Redeemer lives)

### Psalms (choose one)

- Psalm 23
- Psalm 27
- Psalm 42:1-7
- Psalm 46
- Psalm 90:1-12
- Psalm 106:1-5
- Psalm 116
- Psalm 121
- Psalm 130
- Psalm 139:1-11 5

### New Testament (choose one)

- Romans 8:14-19, 34-35, 37-39 (Nothing can separate us from God)
- 1 Corinthians 15:20-26, 35-38, 42-44, 53-58 (The imperishable body)
- 2 Corinthians 4:16—5:9 (Things that are unseen are eternal)
- 1 John 3:1-2 (We shall be like him)
- Revelation 7:9-17 (God will wipe away every tear)
- Revelation 21:2-7 (Behold, I make all things new)

### Gospel (A Gospel reading is required at all services with Eucharist)

- John 5:24-27 (He who believes has everlasting life)
- John 6:37-40 (All that the Father gives me will come to me)
- John 10:11-16 (I am the good shepherd)
- John 11:21-27 (I am the resurrection and the life)
- John 14:1-6 (In my Father's house are many rooms)